

SUD Peer Recovery Coach & Prevention Specialist

Job Title:

SUD Peer Recovery Coach & Prevention Specialist

Company:

Catholic Human Services-Up North Prevention

Location:

Crawford County

Job Type:

Full-Time | Non-Exempt | Grant-Funded

About Us

At **Catholic Human Services, Inc.**, we are committed to supporting individuals and families on their journey toward health, healing, and hope. We provide compassionate, community-based services to those affected by substance use disorders and related challenges. Join us in our mission to make a difference in Crawford County.

Job Summary

We are seeking a combined **SUD Peer Recovery Coach & Prevention Specialist** to provide peer-based support services and deliver community prevention services. This unique dual-role position combines lived experience in recovery with prevention education to reduce the impact of substance use disorders (SUD) in our community.

Key Responsibilities**Peer Recovery Coach (70%)**

- Provide peer support and recovery coaching to individuals with SUD.
- Offer outreach in hospitals, jails, SUD programs, and community settings.
- Assist clients in navigating recovery services, housing, employment, and more.
- Advocate for and empower individuals through their recovery journey.
- Maintain professional boundaries and uphold strict confidentiality.
- Conduct follow-up contacts and track client outcomes.
- Work flexible hours including evenings/weekends as needed.

Prevention Specialist (30%)

- Deliver evidence-based prevention education, including naloxone training and prescription drug safety.
- Collaborate with local coalitions such as the Crawford Partnership to End Substance Misuse.
- Organize and participate in prevention campaigns, trainings, and events.
- Track and report outcomes to ensure grant compliance.

Qualifications

- **Required:** High school diploma or equivalent.
- **Preferred:** Some college experience; Peer Recovery Coach Training (or completion post-hire).
- Knowledge of local recovery and prevention resources.
- Strong communication, motivational, and interpersonal skills.



- Ability to maintain professional boundaries and confidentiality.
- Comfortable working independently in various community settings.
- Proficient with basic computer and data entry tasks.
- Flexible schedule, including availability for some evening/weekend hours.

Additional Requirements

- Must have valid driver's license and reliable transportation.
- Must pass all background checks in accordance with agency policy.

Working Conditions

This position involves travel within Crawford County and working in diverse settings such as jail, school or community organizations. Some non-traditional hours may be required to meet client needs. Position will be a combination of remote and in-person.

Supervision

Reports to: **Program Supervisor**

How to Apply

Submit your cover letter, resume, two professional and one personal reference to Lynda Rutkowski at lrutkowski@catholichumanservices.org by October 10th, 2025.

Catholic Human Services, Inc. is an Equal Opportunity Employer.